

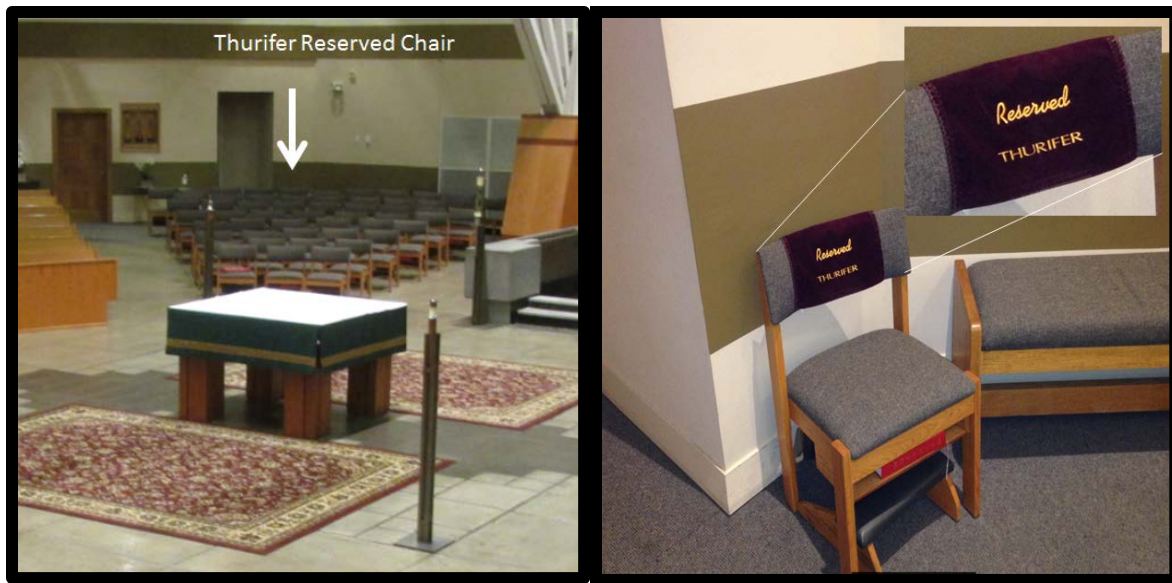


**St Joan of Arc
Thurifer Manual
January 2020**

Thurifer Procedures During Mass

Prior to Mass:

1. The first Thurifer (8:30 AM Mass) will place the “reserved Thurifer” sign on the back of the designated chair. (See photo below) The reserved sign is kept near Thurifer manual in Sacristy closet.
 - When not performing Thurifer duties, you are to be seated during Mass
 - Make sure you do not lock yourself out of the Sacristy
 - Make sure you meet all your responsibilities
 - After the last Mass return the reserved sign to Sacristy closet near Thurifer manual



2. Light coals ~15-12 minutes before procession.
 - a. Charcoal, incense, sterno can, wooden block and tongs are located on the lower shelf of the Sacristy closet. Normally 1 & ½ coals are used initially and added as needed throughout the mass. Place the Thurible stand outside the Sacristy door. If raining place Thurible inside the door and out of the way of traffic.
 - b. The wooden block with metal cover is placed on the Sacristy counter with the Thurible insert cone on top. This will protect the counter from the heat of the Thurible. Place the Thurible insert cone on the wooden block on the counter. Light the sterno can with the long BBQ lighter.
 - c. Break one charcoal in half and leave on wooden block. Use the tongs to light one of the charcoal halves from the sterno fire. The coals have a chemical reaction when lit. Keep the coal over the sterno flame until the sparks are done and make sure you heat both sides of coal. After the ½ coal is lit place it in the

- insert cone. Use the same lighting procedure for the whole charcoal piece then place in cone on top of ½ coal.
- d. After the coals (1 & ½) have been lit and placed into the Thurible cone place the top back on the sterno can. This will extinguish the fire.
 - e. Use the small can opener to place the cone insert inside the Thurible. (Thurible is outside in stand at this point). Leave the top of the Thurible pulled up on the stand to help with air flow so the coals burn quicker. Wrap chain around the top of the stand. In ten minutes they are ready to use for incensing.
 - f. Use care in handling the Thurible and keep it away from other people and your alb. It is hot and occasionally the coal will let off sparks.
 - g. Ensure there is sufficient incense in both boats. Second boat is a back-up.

Part One – Entrance Procession:

1. Immediately before the procession begins place a small amount (2 spoonful's) of incense on the coals and walk with the Thurible to the entrance to the worship space.
2. Thurifer leads procession. When processing, gentle swing the Thurible with right hand. Left hand may be placed at your left side or over your chest.
3. Break from procession (servers & readers will continue) and stand next to Altar candle stand in front of organ (Station 1).
4. Step forward as Presider reverences Altar.
5. Present Thurible to _____per the following.
 - A. If its Fr. Mike, with Deacon present, hand the Thurible to the Deacon and step back to candle stand. The Deacon will hand Thurible to Fr. Mike and then lead him. Fr. Mike will incense Ambo side of the Altar. Then around to the baptismal font side of the Altar. Fr. Mike and Deacon will stop (facing the large Crucifix) and bow and incense the Altar/Crucifix and bow again. The Deacon will lead Fr. Mike back to the starting point on the Ambo side of the Altar. Fr. Mike and Deacon will bow to Altar. Fr. Mike will hand Thurible to Deacon who in turn will hand to Thurifer. Deacon will lead Fr. Mike to his seat.
 - B. If there is no Deacon present, Thurifer will hand Thurible to Fr. Mike, then MC will lead Fr. Mike as described in above paragraph.
 - C. If a sighted Priest is present with a Deacon, you will need to process in with the incense boat. After Presider reverences the Altar, hand the boat to the Deacon and then hold up the Thurible. Lift chain to raise Thurible top. The Deacon will add incense. Lower the Thurible top. Deacon will hand the boat back to Thurifer and take the Thurible. Deacon will hand Thurible to Presider who will incense the Altar.
6. When complete, retrieve Thurible from Deacon and return to Sacristy with incense boat to Sacristy via the Sacristy ramp.
7. Place the Thurible outside of the Sacristy door on the Thurible stand. This will help limit the amount of smoke entering the church.

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The Thurifer will need to refresh the coals in the Thurible throughout the mass until all incensing is complete. Use sterno can as required. Place pieces into Thurible. This will keep the coals from going completely out and will insure we have hot coals.

Part Two – Gospel Procession: *(If incense is to be added, see above procedure)*

1. During the 2nd reading, retrieve the Thurible and move to Station 2 near Sanctuary lamp. Check Hymnal for length of 2nd reading. Make sure you're in place before Gospel acclamation.
2. Move forward of the Deacon when the candle bearers have moved to their candle stands. Candle bearers will line up behind Thurifer.
3. Lead Gospel procession (Short or Long). Both start the same way.
4. When back behind Ambo, hand Thurible to the Deacon after the book is "signed".
5. Retrieve Thurible from Deacon and back up slowly to Station 2. *(do not swing the Thurible and keep it away from your Alb)*
6. Following the Gospel, return Thurible to Sacristy via the outer arc. Place the Thurible back on the stand outside the Sacristy door.

NOTE: During Christmas season alternate route may be required due to Christmas trees.

Part Three – Offertory: *(If incense is to be added, see above procedure)*

1. (Estimate) about ten minutes into the homily light and add one coal to Thurible.
2. While Altar is being dressed, retrieve the Thurible and if Fr. Mike is presiding add 2 spoons of incense. Proceed to candle stand (Station 1).
3. After gifts are prepared on the Altar, move forward and hand Thurible to Deacon. (The Deacon will lead Fr. Mike). A sighted Presider will incense the vessels and Altar by himself starting on the Ambo side of Altar and continue like the beginning of Mass.
4. With no Deacon, the MC will lead Fr. Mike (with Thurible) to incense.
5. After Altar is incensed, Presider will incense Deacon then Deacon incenses Presider. Deacon will hand Thurible back to Thurifer. Thurifer (with Thurible) will lead Deacon to server chairs (Station 3a) ONLY if clergy are seated otherwise Thurifer leads Deacon to center aisle station. If clergy are seated, Thurifer will hand Thurible to the Deacon. Both will bow toward clergy. Incense clergy then bow again. Deacon will hand Thurible back to Thurifer.
6. Thurifer will lead Deacon to piano side of Altar, center aisle (Station 3b). The Deacon may need to gesture to the congregation to stand. Thurifer will hand Thurible to Deacon. The Deacon will bow toward congregation then incense the congregation then bow again. The Deacon will hand Thurible back to Thurifer. Both will move to opposite side of Altar (Station 3c) and repeat process.
 - a. *If there is overflow in the Commons or JP II, they will be incensed after the right side of the worship space is incensed then return to incense the left side.*

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7. Exit sanctuary via Sacristy ramp and return to the Sacristy. Place Thurible on stand. Add incense (2 spoonful's). Standby to re-enter worship space.

Elevations:

1. During the Sanctus (Holy, Holy, Holy), come down the Sacristy ramp and proceed directly to a point between the Altar and baptismal font and kneel on edge of carpet facing the Altar (Station 4). *If offertory basket is present kneel between basket & font.*
2. When the Presider elevates the Host - Thurifer incenses 3 times (3 sets of 3)
3. When the Presider elevates the Chalice - Thurifer incenses 3 times (3 sets of 3)
NOTE: Stop incensing when Presider lowers the Host/Chalice even if you're not done with your incense sets. Do not pay attention to Sanctus bells ringing.
4. During the Memorial Acclamation, return to Sacristy via Sacristy ramp. Place Thurible outside on stand and return to your reserved seat.

Receiving Communion:

1. During the Sign of Peace move down to server chairs. Use outer arc on organ side.
2. Move forward with other servers to receive Communion.
3. After your prayers move back to your reserved seat.

Exit Procession

1. When the Presider returns to his chair after Communion, retrieve the Thurible and add 2 spoonful's of incense and proceed to Station 2 near Sanctuary lamp. Use outer arc.
2. After the dismissal, when Father leaves his chair for the Altar and the Crucifer/candle bearers have moved to their positions, move forward near the Presider's chair and remain there until Presider genuflects/bows on the baptismal side of the Altar.
3. Thurifer leads recessional procession. Swing Thurible gently in right hand forward and backward. Normal exit procession route to the Commons.
4. Stop in Commons for Fr. Mike/Presider's blessing.

Following Mass:

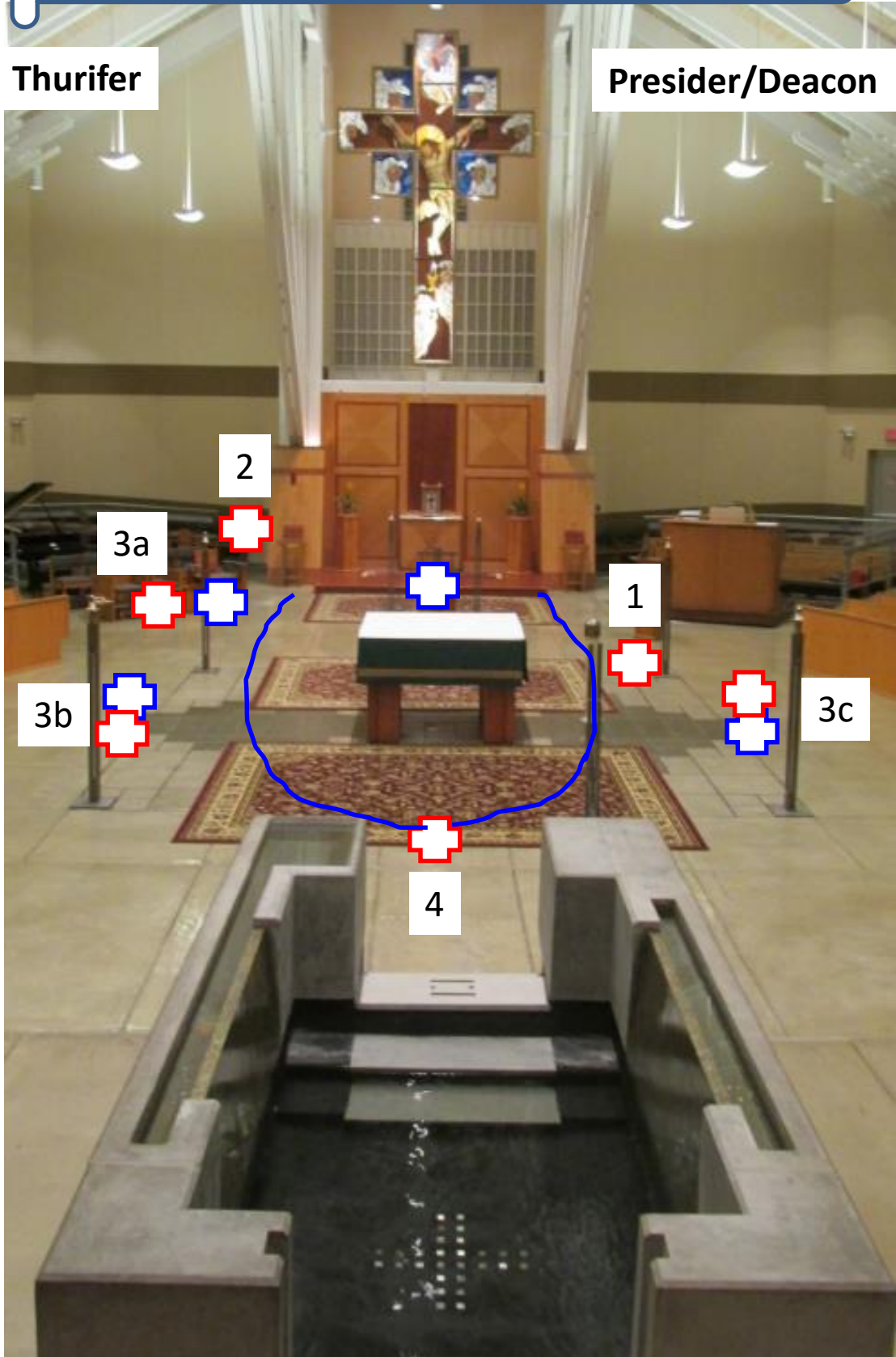
1. Hang Thurible outside the Sacristy door
2. Return to lower Sacristy to remove Alb & Cincture. Return to Thurible
3. Empty Thurible in the gravel to the left of door and return it to the stand.
4. Return Thurible stand to Sacristy and put away incense equipment.
5. Add water to outside coals. Yellow cups under counter.
6. Clean up Sacristy.

Thurifer Incense Stations



Thurifer

Presider/Deacon



2

3a

1

3b

3c

4